



# TEDDY TIMES

September 2023



## **Autumn Term - First Half**

We hope this newsletter finds you all well and that you all had a wonderful Summer!

Our new topic for this half-term is 'My Family' and 'The Tiger Who Came to Tea' Book. We will be learning about various types of families and what makes us all different. We would like you to provide us with a family photo on Tapestry for a craft activity.

## **Funding**

Some 2-year-olds are eligible for 15 hours per week government funding. You can visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to see if these apply to your circumstances.

All 3- to 4-year-olds can get 15 hours a week for 38 weeks of the year free funding and no code is required; this is automatically given.

Some 3- to 4-year-olds are eligible for 30 hours free child care a week (38 weeks). To see if you are eligible, please visit website: [www.gov.uk/apply-30-hours-free-childcare](http://www.gov.uk/apply-30-hours-free-childcare).

To claim for 30 hours funding you will need to obtain a valid 11-digit eligibility code the term before your child turns 3 years old via the Government website above.

To keep your 30 hours free childcare place, you will need to check your details are up to date every 3 months.

Funding Forms need to be completed for 15 hours and 30 hours of funding and also when hours are increased or decreased. Every time a form is completed, a member of staff needs to **see a copy of the child's Birth Certificate or Passport so we can verify the child.**

This is something that we are required to do for us to be able to receive funding for your child; funding forms are now required to be uploaded on Cornwall Council Funding Portal online.

Any issues then please see a member of staff if you have any questions.

## Safeguarding

Landulph Under Fives has a statutory duty of care to ensure the safety of children, parents/carers and the community to ensure the safety of children and to give them the best start in life.

As a part of safeguarding, we are required to record all accidents and existing injuries. When arriving at preschool, if your child has an injury, please inform a member of staff so then a form can be completed. If your child has an accident whilst at preschool, we will record this in an accident book which you will be required to sign on collection of your child.

If you think a child or young person might be suffering neglect or abuse, please contact the Multi Agency Referral Unit (MARU) on 0300 1231 116. Out of hours 01208 251300. Email [multiagencyreferralunit@cornwall.gov.uk](mailto:multiagencyreferralunit@cornwall.gov.uk)

If you have concerns about an adult who works with children which includes volunteers, agency staff and foster carers as well as people who are in a position of authority and have regular contact with children, please contact Local Authority Designated Officer (LADO) on 01872 326536. Email [lado@cornwall.gov.uk](mailto:lado@cornwall.gov.uk)

If your child is experiencing a significant event, i.e., separation, bereavement, moving house, illness or hospitalisation then please speak to a member of staff as this can have an impact on your child's wellbeing and development. Our door is always open if you would like to discuss anything in private.

Our designated person who co-ordinates child protection issues is Nicola (Deputy Preschool Leader) and Claire (Preschool Leader) is our designated officer who oversees the work.

If you would like to have a copy of our 'Safeguarding Children and Child Protection' Policy then please speak to a member of staff.

## Absences

There are several reasons why a child may be absent from a setting. In most cases it is reasonable to expect that parents/carers alert the setting as soon as possible, or in the case of appointments and holidays, give adequate notice. Parents are advised that they should contact the setting **within one hour** of the time the child would have been expected to advise of their absence.

## Amendments of Hours

For any parents who wish to reduce their child's hours, we require one month's notice as this may affect our ratio of staff. Could you please put this in writing.

## Opening Hours

Our current opening hours are: -

Monday 9:00am - 3:00pm

Tuesday 9:00am - 3:00pm

Wednesday 9:00am - 4:00pm

Thursday 9:00am - 4:00pm

Friday 9:00am - 3:00pm

## Dates for Diary:

Friday 20th October 2023 @ 2pm - Harvest Festival @ Landulph Church with Landulph Primary School.

Monday 23<sup>rd</sup> to Friday 27<sup>th</sup> October 2023 - October Half Term.

Monday 30<sup>th</sup> October 2023 - Inset Day.

## Fundraising Events

Tuesday 31<sup>st</sup> October 2023 - Halloween Disco.

Friday 24<sup>th</sup> November 2023 - Bags 2 School.

Saturday 25<sup>th</sup> November 2023 - We are providing refreshments for the Christmas Craft Fair which is being held at Landulph Memorial Hall (10:00am-2:00pm). Any contributions would be greatly received. i.e., cakes, buns and cookies.



If you would like to join the committee or know more about what being a member of the committee involves, please email [committee@landulphunderfives.co.uk](mailto:committee@landulphunderfives.co.uk).

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We hope you find the newsletter useful.  
Our door is always open!

Claire, Nicola & Kelly